

NHS Norfolk & Waveney ICB - Declaration of Gifts of Hospitality

Recipient Name	Position	Date of Offer	Date of Receipt (if applicable)	Declined or Accepted?	Supplier/Offer or: Name and Nature of Business	Details of Gift/Hospitality	Estimated Value	Details of previous offers or Acceptance by the Offer or/Supplier	Reason for Accepting or Declining	Details of the officer reviewing and approving the declaration made and date	Other Comments
N/A	Project Officer	18/01/2023	18/01/2023	Accepted	Lantum	Mug, notebook & pen	£12	None	Bags given to all attending members at event.	Head of Primary Care Workforce Transformation. Date of declaration - 20/02/2023	None
N/A	Senior Primary Care Estates Manager	24/02/2023	24/02/2023	Declined	Assura	Offer of training and accommodation	Unknown est £100 +	None	In accordance with ICB policy gift was declined on the basis that it was not in keeping in our objectives or values.	Associate Director of Primary Care Estates	None
Hein Van den Wildenberg	Non-Executive Member	03/03/2023	03/03/2023	Accepted	Norfolk County Council	Lunch	£35	None	Opportunity to collaborate and improve partnership arrangements for ICB Finance Committee.	ICB Chair	None
N/A	Senior Population Health Development Manager	09/11/2023 - 10/11/2023	09/11/2023 - 10/11/2024	Accepted	Prescribing Services Ltd. National Population Health Conference	Meal and overnight stay	£150	None	National conference, attended by ICBs nationally. Beneficial to the role and adds value to the system.	Associate Director Population Health Management	None
N/A	Programme Manager Population Health	09/11/2023 - 10/11/2023	09/11/2023 - 10/11/2024	Accepted	Prescribing Services Ltd. National Population Health Conference	Meal and overnight stay	£150	None	National conference, attended by ICBs nationally. Beneficial to the role and adds value to the system.	Associate Director Population Health Management	None
Ian Riley	Executive Director of Digital and Data	12/02/2024	12/02/2024	Accepted	Deloitte LLP. Healthcare Technology and Digital Transformation consultancy	Invite from the NHSE to attend a Hosted (by Deloitte) networking dinner for NHS Digital leaders for the NHSE New Hospitals Program and the Digital requirements systems will face.	£50	None	Main focus was on the new hospital programme and N&W have two such hospitals being built over the next few years.	Deputy Chief Executive Officer and Executive Director of Performance, Transformation and Strategy	None
Tricia D'Orsi	Executive Director of Nursing	09-Dec-24	17-Jul-24	Accepted	Giant Healthcare	Invitation to the NHS National ICB Congress in London. Ticket price covered.	£495	None	Is an opportunity to network and collaborate with system leaders. Congress aims are to discuss local challenges and priorities.	Tracey Bleakley, Chief Executive Officer	None
Patricia Hewitt	Chair	22/07/2024	16/09/2024 - 18/09/2024	Accepted	Beamtree	Meals and refreshments provided during a global conference in Vancouver	Unknown	None	Participation is relevant and useful to role as Chair of NHS Norfolk and Waveney, enabling learning from senior leaders with experience of healthcare transformation in many different communities and countries.	Vice-chair	None
Patricia Hewitt	Chair	22/07/2024	21/10/2024 - 22/10/2024	Declined	Siemens	Siemens Healthineers conference in Munich. Would have included travel, meals and accommodation.	Unknown	None	Participation in this event will be directly relevant and useful to role as Chair of NHS Norfolk and Waveney, particularly in relation to the impact of data, digital and AI on healthcare transformation.	Vice-chair	None
N/A	Commissioning Manager – Pharmacy and Optometry	21/11/2024	N/A	Declined	UEA-Flucare	UEA are developing a policy brief to increase vaccination rates of care home staff against the influenza virus. A payment in vouchers was offered of £100.00 for attendance and input.	£100.00	None	In accordance with ICB policy gift was declined and redirected to an appropriate charity of the UEA's choice.	Head of Commissioning - Pharmacy and Optometry	None
Clara Yates	Associate Director of Research and Innovation	Feb-25	May-25	Accepted	Research and Development Forum, a charity and UK professional network for the research management, support and leadership community in health and care	A place to attend the annual Research and Development Forum conference 'RDF25' taking place on 18th-20th May. This offer is for 2 night's accommodation including all meals.	£695 (equivalent to the early bird rate which we would otherwise register for)	This offer is made annually to working group chairs.	This is offered in recognition of the work taken to co-chair the national ICB research leads working group. The attendee will also support the delivery of the conference agenda throughout. We would attend this conference whether or not the place was offered to the ICB by the Forum. The conference is an opportunity to champion the role of ICBs within the wider research ecosystem and to share and learn with colleagues across the country.	Medical Director	None
Olga Tsirogianni Emmeron	Associate Director of Planned Care Clinical Transformation	23/01/2025	24/01/2025	Accepted	HSJ - Magazine/conference	Attendance in their 2 day conference 'HSJ- Digital Transformation Summit' that covers all meals and the overnight stay. This is the offer to all attendees not just to me and it is published in their website.	£50 for the meals over the two days, and £85 for the room for one night. Total: £135	None	Digital transformation is one of the enablers for increased productivity, reduced costs and care closer at home. My teams are transforming pathways and the use of digital means is paramount for our future sustainability. Staying up to date with the opportunities and challenges enables to design better solutions.	Medical Director	None
Fiona Theadom	Head of Primary Care Commissioning (Dental and GP), NWICB	04/02/2025	04/02/2025	Accepted	Conrad Costa - dental provider in N&W	Medium size box of 8 smaller boxes/bars of Cadbury chocolates/biscuits for the primary care dental team	£40-50	None	Gift for whole dental team as a thank you. Mitigate risk by sharing with wider Primary Care team. Decisions about commissioning dental services or contract changes are made in line with regulations, NHSE Dental Policy Service Handbook and other NHSE policies and are made by the Primary Care Committee or Dental Service Delivery Group (as appropriate).	Director of Primary Care	None
Tracey Bleakley	CEO, NWICB	03/04/2025	03/04/2025	Accepted	Health Service Journal	Dinner and accommodation at HSJ Provider Conference	£220	None	Important meeting with NHSE Executives, saved the ICB and NHS money.	Acting Chair	None
Steven Course	Executive Director of Finance	12/04/2024	12/04/2024	Accepted	Deloitte	Group evening meal (buffet)	£40	None	Networking opportunity with other CFOs across the NHS	Chief Executive	None
Alice Vickers	Senior Programme Manager for Health Inequalities and VCSE Partnering	09/05/2025	09/05/2025	Declined	CJC transport consultants	£75 John Lewis Gift Voucher	£75	None	Over the gift threshold.	Head of Health Inequalities & VCSE Partnering	None
Rebecca Smith	MO - Specialist Pharmacy Technician - Immunisation	08/04/2025	08/04/2025	Declined	Total Care Pharmacy	Two sets of Hand Creams. 1 for myself and 1 for my line Manager	£20-£25 total	None	Declined due to ICB policy	Senior Lead Immunisation Pharmacist	None
Andy Wall	Vaccination Programme Officer	09/08/2025	N/A	Declined	Community Sports Foundation	All staff (including ICB, Bus company and the services) that would be on board the forthcoming Wellness on Wheels bus pre-match visit on 20th September 2025 to Norwich City Football Club were offered the opportunity of complimentary match tickets that day.	Estimated at £37 per ticket	None	This was declined following advice from the ICB Corporate Affairs team.	Head of Immunisation and Vaccination	None

Hope Websdale	Children's Continuing Care and Complex Cases Administrator	07/08/2025	09/09/2025	Declined	Airmid Staffing Ltd	3 boxes received in the post each containing a bag, a nurse's watch, torch, a fridge magnet, mug, water bottle and stress ball.	Under £50	None	The offer was declined initially via email however a box arrived via post and this will be returned to sender.	Senior Clinical Lead for Children & Young People's Complex Provision	None
Andy Wall	Vaccination Programme Support Officer	10/21/2025	N/A	Declined	Community Sports Foundation / Norwich City Football Club	Community Sports Foundation / Norwich City Football Club offered Norfolk & Waveney ICS a free Defibrillator on behalf of Norwich City Football Club and their new partner, Betwright to install at a location of our choice. They reached out to us as The Wellness on Wheels Bus has continued to help The Foundation to grow their Healthy Fans project by attending their match day Support Hub and other events.	£1,000		After discussing with a work colleague in Corporate Affairs, this was declined due to the cost and any perceived conflicts with the ICB working with Norwich City Football Club.	Head of Immunisation and Vaccination	None
Clara Yates	Associate Director of Research and Innovation	12/08/2025	12/08/2025	Accepted	Research and Development Forum, a charity and UK professional network for the research management, support and leadership community in health and care	A place to attend the annual Research and Development Forum conference 'RDF26' taking place 10th-12th May 2026 at the Hilton Metropole in Birmingham. This offer is for 2 night's accommodation including all meals.	£745 (equivalent to the early bird rate which we would otherwise register for)	A place was offered and accepted at RDF 25 in May 2025	This is offered in recognition of the work taken to co-chair the national ICB research leads working group. The attendee will also support the delivery of the conference agenda throughout. We would attend this conference whether or not the place was offered to the ICB by the Forum. The conference is an opportunity to champion the role of ICBs within the wider research ecosystem and to share and learn with colleagues across the country.	Medical Director	None
Jayde Robinson	Head of Primary Care Workforce Transformation	12/10/2025	22/12/2025	Accepted	PNE Healthcare Events	The Primary Care Partnership Network (PCPN) taking place at the Radisson Blu, Heathrow, 12th & 13th May 2026. 1 night free night accommodation at Heathrow.	£145	N/A	Discussed with governance team prior to booking and it was agreed that this was in line with my role function and business need. Sadie Parker was also happy to proceed based on the advice given.	Director of Primary Care	None
Elizabeth Chine-Lacey	Fast Track Team Lead	22/12/2025	22/12/2025	Declined	Mastercare Limited	6 x Prestige Hampers - one each addressed to Julie Mercer, Linsey Decaro, Katie Binder, Jenna Jervis, Elizabeth Chine-Lacey, and Fast track Team	Over £80 each	None	Not in accordance with NWICB Policy	Senior D2A Practitioner	None
Helen Moreton	Senior Cancer Project Manager	24/12/2025	24/12/2025	Declined	TIC Health - Lung Cancer Screening Provider	The team sent a box of wine through Amazon for the Lung Cancer Screening programme team.	Approx £60	N/A	It was accepted by my neighbour but has now been returned. TIC are aware and the reason that has been declined.	Head of Cancer Clinical Transformation Programmes	None
Mel Russell	Cafre Commissioning Support Office	02/01/2026	13/01/2026	Declined	Bluebell Support Services - Care Provider	Tin of biscuits	£10	N/A	I have asked Bluebell to collect this gift as I cannot accept them from a supplier.	CHC Team Manager	None
Allison Hopwood	Lead Community Contract Manager	13/01/2026	30/12/2025	Accepted	Eden Brown	Low value small xmas food hamper inc mince pies, fudge, and biscuits	£25	N/A	Hamper had been delivered to County Hall couple of weeks earlier and contained perishable items. The box was opened and deemed low value. The gift was shown to my line manager and the gifts were distributed to colleagues in the office.	Head of Contracting and Procurement	None
Sarah Lindeman	LeDeR reviewer	09/01/2026		Declined	Dedicated Care	Private provider who support people with a learning disability asked me to be a judge at their in house awards. I would be a sole judge for one award and this would entail me shortlisting, talking to candidates and decided who will get the award. Advised on 09/01/26 that a 3 course meal will be available as asked to be a judge at an in house awards event on 17/04/2026.	Approx. £30	N/A	Asked to be involved at an in house award where I would have judged for a particular award - Positive Behaviour Champion - had initially accepted but since then advised would involve attending awards evening which would include a meal. Have advised them that I would need to declare it and may not be able to do as includes a meal. Have now explained to them that I will not be able to judge or attend.	Senior LeDeR reviewer	None